**交通津貼確認回條**

為鼓勵參賽隊伍深入社區進行考察，搜集具體資料設計原型方案，每名初賽學生將獲港幣$300
交通津貼。津貼安排及使用細則：

1. 津貼總額將於確認報名後以支票入數形式發放，請負責老師自行發配金額
2. 資助費用適用於參與比賽規定之訓練課程，同時鼓勵隊伍自行組織社區考察
3. 參賽隊伍需記錄與比賽相關之交通開支，並於2019年7月31日前交回交通津貼使用記錄，否則大會有權要求學校退回全數津貼
4. 隊伍須於2019年8月31日之前將資助餘額以支票退還 (抬頭：香港社會服務聯會)。支票請郵寄至灣仔軒尼詩道15號溫莎公爵社會服務大廈10樓1002室，信封面註明「退還社創社區4.0交通津貼餘款」。

**Transportation Allowance Notice & Reply Slip**

Each participating student shall be granted HKD 300 transport allowance. This incentive encourages students to conduct in-depth site visit in order to collect concrete data for prototype design. Arrangements and conditions as follows:

1. Total allowance amount will be issued after confirmation of application through cheque bank-in. May teacher-in-charge distributes the amount among team members.
2. Allowance applies to compulsory trainings while self-organising site visits are also welcomed
3. Teams should record the transportation expenses related to competition and submit Transportation Expense Record by 31 July 2019.
4. Unused allowance amount should be returned by cheque (payable to The Hong Kong Council of Social Service) by 31 Aug 2019. Please send the cheque to Rm 1002, 10/F.,Duke of Windsor Social Service Bldg.,15 Hennessy Road, Wanchai, and indicate “Return of Unused Transportation Allowance of Social Innovation Community 4.0 Competition” on envelop cover.

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| **隊伍資料 Team Information** |
| 學校名稱: Name of School: | (中文)： |
| (Eng): |
| 組別名稱:Team Name: | (中文)： |
| (Eng): |

本人(負責老師)及參賽隊伍已知悉並同意上述交通津貼安排及使用細則，現確認收到港幣$1200 / $1500 / $1800 (刪去不適用者）交通津貼總額。

I (teacher-in-charge) and the participating team hereby confirmed that we have read and agreed with the above transportation allowance arrangements and conditions, and received an allowance of HKD 1200/ 1500/ 1800 (delete where inappropriate) in total.

負責老師簽署：＿＿＿＿＿＿＿＿＿ ＿

Signature of the Coach Teacher:

負責老師姓名：＿＿＿＿＿＿＿＿＿ ＿

Name of the Coach Teacher:

日期Date:：＿＿＿＿＿＿＿＿＿