

《社企指南》更新資料表格

“SE Directory” Information Update Form

社會企業欲更新《社企指南》刊載的資料，請填妥以下表格，以電郵或傳真遞交申請。更新資料將會在10個工作天內上載更新至本中心網站社企搜尋器及手機應用程式版之資料庫，供公眾查閱及下載。

Social enterprise which would update the listed information on “SE Directory”, please fill in the form and return it by e-mail or fax. 10 working days are needed for updating information on the database of website and mobile applications.

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| 社企項目名稱 Name of SE project | |
| 負責機構名稱 Name of Organization | |
| 電話 Telephone | |
| 傳真 Fax | |
| 地址 (中) Address (Chinese) | |
| 地址 (英) Address (English) | |
| 官方網站 Official Website | |
| 銷售網址 Selling Platform | |
| 聯絡人 Contact Person | |
| 辦事處地址 Office Address | |
| 辦事處電話 Office Telephone | |
| 辦事處傳真 Office Fax | |
| 電郵 Email | |

備註：

1. 社企有責任詳實填妥表格及提供相關證明文件。未能提供正確及完整的資料將會影響表格審批程序。
2. 本中心於任何時候，均保留權利要求申請單位提供額外資料及其他證明文件，以核實有關表格。

Remarks:

1. It is the responsibility of the applicants to provide information fully, truthfully and accurately to Social Enterprise Business Centre in relation to this application and attach all supporting documents as required.
2. SEBC reserves the rights at all times to require the applicant to submit additional documentary proof to substantiate its application, if necessary.