**交通津貼確認回條 (更新版)**

為鼓勵參賽隊伍深入社區進行考察，搜集具體資料設計原型方案，各校首支參賽隊伍每名學生將獲港幣300元交通津貼，其後隊伍每名學生則獲港幣150元。

津貼安排及使用細則：

1. 津貼總額將以支票形式發放予所有成功參與初賽之隊伍，請負責老師自行發配金額
2. 資助費用適用於參與比賽規定之訓練課程，同時鼓勵隊伍自行組織社區考察
3. 參賽隊伍需記錄與比賽相關之交通開支，並於2019年4月30日(入圍隊伍7月31日)前交回交通津貼使用記錄，否則大會有權要求學校退回全數津貼
4. 隊伍須於2019年4月30日(入圍隊伍8月31日)前將資助餘額以支票退還 (抬頭：香港社會服務聯會)。支票請郵寄至灣仔軒尼詩道15號溫莎公爵社會服務大廈10樓1002室，信封面註明「退還社創社區4.0交通津貼餘款」。

**Transportation Allowance Notice & Reply Slip**

To encourage in-depth site visit to collect concrete data for prototype design, each participating student will receive an incentive transportation allowance. For the 1st team of each school, each student will receive HKD 300. For the 2nd or forth teams, each student will receive HK$150.

Arrangements and conditions as follows:

1. The total amount of allowance will be issued by cheque to all teams successfully participated in first-round competition. Allowance applies to compulsory trainings while self-organising site visits are also welcomed
2. Teams should record the transportation expenses related to competition and submit Transportation Expense Record by 30 Apr 2019 (31 July 2019 for finalist teams)
3. Unused allowance amount should be returned by cheque (payable to The Hong Kong Council of Social Service) by 30 Apr 2019 (31 Aug 2019 for finalist teams).
4. . Please send the cheque to Rm 1002, 10/F.,Duke of Windsor Social Service Bldg.,15 Hennessy Road, Wanchai, and indicate “Return of Unused Transportation Allowance of Social Innovation Community 4.0 Competition” on envelop cover.

|  |
| --- |
| **隊伍及支票資料 Team Information** |
| 學校名稱: Name of School: | (中文)： |
| (Eng): |
| 組別名稱:Team Name: | (中文)： |
| (Eng): |
| 支票號碼:Cheque No: |  |

本人(負責老師)及參賽隊伍已知悉並同意上述交通津貼安排及使用細則，現確認收到港幣$\_\_\_\_\_\_\_\_\_\_交通津貼總額。

I (teacher-in-charge) and the participating team hereby confirmed that we have read and agreed with the above transportation allowance arrangements and conditions, and received allowance amount of HKD \_\_\_\_\_\_\_\_\_\_ in total.

負責老師簽署：＿＿＿＿＿＿＿＿＿ ＿

Signature of the Coach Teacher:

負責老師姓名：＿＿＿＿＿＿＿＿＿ ＿

Name of the Coach Teacher:

日期Date:：＿＿＿＿＿＿＿＿＿